



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018-2020 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
Technická univerzita v Kosiciach Letná 9, 04200 Kosice, Slovakia Faculty of materials, metallurgy and recycling	SK KOSICE03	<u>Institutional Erasmus coordinator:</u> Ing. Eva Adamčíková Eva.adamcikova@tuke.sk Letná 9, 042 00 Košice, Slovakia +421 55 602 2114 <u>Faculty coordinator</u> Prof.Ing.Alena Pribulová, CSc. +421 55 602 2752 alena.pribulova@tuke.sk	www.tuke.sk

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Academic contact: MSc. Maros Halama PhD. maros.halama@tuke.sk +421556022537	
University of Zagreb Faculty of Chemical Engineering and Technology	HR ZAGREB 01	Institutional coordinator: Ida Ogulinac (Ms), erasmus.coordinator@unizg.hr , Tel: +385-1-46-98-128 Faculty coordinator: Marko Rogošić (PhD), mrogosic@fkit.hr , Tel: +385-1-45-97-281	http://www.unizg.hr/homepage/study-at-the-university-of-zagreb/degrees-studies-and-courses/studies-and-courses-in-english/ http://www.fkit.unizg.hr

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SK KOSICE03	HR ZAGREB 01	0722	Materials	2 nd , 3 rd	1x 3 months	1 x 2 months
HR ZAGREB 01	SK KOSICE03	0711	Chemical engineering and processes	2 nd , 3 rd	2 X 5 months	2 x 4 months
		0531	Chemistry			

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SK KOSICE03	HR ZAGREB 01	0722	Materials	1 x 3 days	2 x 5 days
HR ZAGREB 01	SK KOSICE03	0711	Chemical engineering and processes	2 x 5 days	2 x 5 days
		0531	Chemistry		

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SK KOSICE03	0722	Slovak	English	B1 English	B2 English
HR ZAGREB01	0711 / 0531	Croatian	English	B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

At TUKE

- Selection process: the partner university is kindly requested to ensure that the language proficiency of the outgoing student(s) is a minimum B2.
- The Learning Agreement should be negotiated and agreed on by both sides - sending and receiving institution - before student's arrival. At the TUKE, the dean or the vice-dean of the faculty will sign it.
- Services for incoming students:
 - Welcome Day is organized for international students usually on the first Monday of the semester where students get information about the university in general, administrative issues, student activities, the Slovak language course, and other services. The integration of incoming students is fostered also in the areas of education and social life.
 - Slovak language courses are offered for incoming students by the Language Department, which is free of charge. In case of interest, the course book is provided by the LLP Office. The course is running 2 hours/week.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:
 - The academic calendar is updated and published on <http://web.tuke.sk/erasmus/en/academic.html>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SK KOSICE03	30th JUNE	30th NOVEMBER
HR ZAGREB01	10th MAY	10th NOVEMBER

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In case of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

Grading Scale at the Technická univerzita v Kosiciach.

The following scale is used for all types of evaluations/examinations and at all faculties:

Grade	Number of points	Definition
A	91 – 100	Excellent
B	81 – 90	Very good
C	71 – 80	Good
D	61 – 70	Satisfactory
E	51 – 60	Sufficient
FX	Less than 51	Fail

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE03	eva.adamcikova@tuke.sk Erasmus@tuke.sk	www.tuke.sk/erasmus
HR ZAGREB01	incoming@unizg.hr +385 (1) 468105	http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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SK KOSICE03	eva.adamcikova@tuke.sk Erasmus@tuke.sk	www.tuke.sk/erasmus
HR ZAGREB01	incoming@unizg.hr , 00385 (0)1 4698105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb

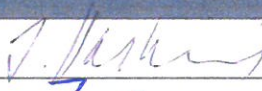
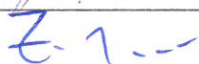
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE03	eva.adamcikova@tuke.sk Erasmus@tuke.sk	www.tuke.sk/erasmus
HR ZAGREB01	vlado.levak@sczg.hr	http://www.unizg.hr/homepage/international-exchange/exchange-students/student-counselling-and-support-services/housing/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
SK KOSICE03	Iveta Vasková, dean	14.9.2017	
HR ZAGREB01	Bruno Zelić, dean	14.9.2017	



⁵ Scanned signatures are accepted