



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Zagreb Faculty of Chemical Engineering and Technology	HR ZAGREB01	Vice Dean ERASMUS+ coordinator: Hrvoje Kušić, PhD - hkusic@fkit.hr Phone: +385 1 4597 281  University of Zagreb, Faculty of Chemical Eng. and Techn. Marulićev trg 19 - 10000 Zagreb - Croatia	<a href="https://www.fkit.unizg.hr/">https://www.fkit.unizg.hr/</a>  <a href="https://www.fkit.unizg.hr/en/curricula/exchange_student_courses_in_english">https://www.fkit.unizg.hr/en/curricula/exchange_student_courses_in_english</a>
National Graduate School of Engineering Chemistry of Lille (ENSCL – FRANCE)	F LILLE13	Zahia TURPIN <a href="mailto:Zahia.Turpin@ensc-lille.fr">Zahia.Turpin@ensc-lille.fr</a> +33 (0)3.20.33.71.35 École Nationale Supérieure de Chimie de Lille International Office Cité Scientifique - Bât. C7, Avenue Mendeleïev - CS 90108 59652 Villeneuve d'Ascq Cedex FRANCE +33 (0)3.20.33.62.75	<a href="http://www.ensc-lille.fr/">http://www.ensc-lille.fr/</a>  <a href="http://www.ensc-lille.fr/art106-106-315-internationalstudents.html">http://www.ensc-lille.fr/art106-106-315-internationalstudents.html</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code  [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  Number of students. (average number of months)	Student Mobility for Traineeships  Number of students. (average number of months) *
HR ZAGREB01	F LILLE13	0531	Chem. Eng	1st, 2nd, 3rd	2 X 6 months	2 X 6 months
F LILLE13	HR ZAGREB01	0531	Chem. Eng	1st, 2nd, 3rd	2 X 6 months	2 X 6 months

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code  [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  Number of staff. (number of days)	Staff Mobility for Training  Number of staff. (number of days)
HR ZAGREB01	F LILLE13	0531	Chem. Eng	1 X 5 days	
F LILLE13	HR ZAGREB01	0531	Chem. Eng	1 X 5 days	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HR ZAGREB01	CROATIAN	ENGLISH	B2	B2
F LILLE13	FRENCH	Some courses are offered in ENGLISH <a href="http://www.ensc-lille.fr/FCKeditorFiles/File/international3/site_en_anglais/courses_in_english_2017(1).pdf">http://www.ensc-lille.fr/FCKeditorFiles/File/international3/site_en_anglais/courses_in_english_2017(1).pdf</a>	French B1 / English B1	English B2

**HR ZAGREB01:** For more details on the language of instruction recommendations, see the course catalogue of the Institution [link provided on the first page].

**F LILLE13 :** For more details on the language of instruction recommendations, see Annex 1 (Fact Sheet ENSCL).

### D. Additional requirements

**HR ZAGREB01:** In case of additional requirements in regard to academic, organizational, or other aspects (e. g. students with special needs) please contact the International Office: [incoming@unizg.hr](mailto:incoming@unizg.hr)

**F LILLE13 :**

Home institution has to provide the International Relations and Cooperation Office with the "Nomination of incoming Erasmus students selected" to study at the ENSCL.

Autumn term [month]	Spring term [month]
1 <sup>st</sup> April	17 <sup>th</sup> October

The ENSCL welcomes students with disabilities. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival).

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
HR ZAGREB01	10 <sup>th</sup> May	10 <sup>th</sup> November
F LILLE13	15 <sup>th</sup> April	30 <sup>th</sup> October

**HR ZAGREB01:** The academic year at the University of Zagreb, Faculty of Chem. Eng is divided into 2 semesters.

**F LILLE13 :**

The academic year at the Ecole Nationale Supérieure de Chimie de Lille is divided into 2 semesters.

**Registration session (compulsory) :** End of August (2 days)

**First semester :** First week of September to mid-January

**Second semester :** Mid-January to the end of May (end of July if research lab)

**Exams :**

First semester : December/January

Second semester : April/May

**Holidays :**

- 1 week at the end of October
- 2 weeks around Christmas (mid-December to the beginning of January)
- 1 week in February
- 2 weeks at Easter (April)

2. The receiving institution will send its decision within 6 weeks of the application deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 6 weeks after the assessment period has finished at the receiving institution.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## **F. Information**

### **1. Grading systems of the institutions**

**HR ZAGREB01:**

Information about the Croatian grading system:

<http://www.accadentamoda.it/en/mobility-of-students-and-staff/9/academic-credit-system>.

**F LILLE13 :** Informations about ENSCL's training and grading system :

<http://www.ensc-lille.fr/art106-106-488-training-system-.html>

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGRE B01	incoming@uni zg.hr +385 1 4698105	<a href="http://international.unizg.hr/international_students/exchange_students/before_coming_tozagreb">http://international.unizg.hr/international_students/exchange_students/before_coming_tozagreb</a>
F LILLE13	Samantha LIÉNARD <a href="mailto:international@ensc-lille.fr">international@ ensc-lille.fr</a> +33(0)3.20.3 3.62.75	<a href="http://www.ensc-lille.fr/art130-106-507-visa-student-residence-permit.html">http://www.ensc-lille.fr/art130-106-507-visa-student-residence-permit.html</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGRE B01	incoming@uni zg.hr +385 1 4698105	<a href="http://international.unizg.hr/international_students/exchange_students/before_coming_tozagreb">http://international.unizg.hr/international_students/exchange_students/before_coming_tozagreb</a>
F LILLE13	Samantha LIÉNARD <a href="mailto:international@ensc-lille.fr">international@ ensc-lille.fr</a> +33(0)3.20.3 3.62.75	See Annex 1 (Fact Sheet ENSCL).

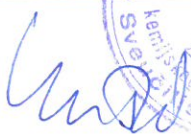



### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	Vlado Levak vlado.levak@sczg.hr +385 1 45 90 710	<a href="http://international.unizg.hr/international_students/exchangestudents/student_services/housing">http://international.unizg.hr/international_students/exchangestudents/student_services/housing</a>
F LILLE13	Samantha LIÉNARD <a href="mailto:international@ensc-lille.fr">international@ensc- lille.fr</a> +33(0)3.20.33.62.75	See Annex 1 (Fact Sheet ENSCL).  <a href="http://www.ensc-lille.fr/art130-106-503-accommodation.html">http://www.ensc-lille.fr/art130-106-503-accommodation.html</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
HR ZAGREB01	Hrvoje Kušić, PhD Vice Dean & ERASMUS+ coordinator	12.12. 2017.	 
F LILLE13	Rose-Noëlle VANNIER Director of ENSCL	11/11/2017	 

<sup>1</sup> Scanned signatures are accepted